

TREASURY MANAGEMENT



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Introduction

Treasury Management Training Course builds the practical skills finance professionals need to run a treasury function well. Participants work through the treasury role and structure, cash positioning and forecasting, banking and account management, short-term investment, funding and debt, interest rate and currency exposure, and treasury controls as one connected discipline. The programme links daily treasury tasks with the policy and limits that govern them. As a result, learners gain a working method for managing cash, funding, and treasury risk. Furthermore, the course strengthens forecasting accuracy, banking judgement, and treasury governance.

Treasury Management Course Objectives

- Explain the treasury function's role, structure, and place in governance.
- Build a cash position and manage daily cash concentration.
- Apply cash pooling, sweeps, and notional pooling structures.
- Prepare short, medium, and long-term cash flow forecasts.
- Manage bank relationships, account structures, and mandates.
- Apply short-term investment policy and counterparty selection.
- Apply funding and debt management with maturity matching and covenants.
- Measure and manage interest rate and currency exposure.
- Apply treasury controls, segregation of duties, and payment security.
- Apply treasury KPIs, reporting, and audit readiness practices.

Course Methodology

- Interactive sessions built on practical treasury management cases.
- Workshops on cash positioning, forecasting, and banking structures.
- Group exercises on investment policy, funding mix, and exposure review.

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- Hands-on practice with cash forecasts, treasury dashboards, and policy drafts.
- Simulation of a treasury committee meeting and a bank negotiation.
- Facilitator coaching and peer review on personal treasury plans.

Who Should Take This Course

- Treasury managers, officers, and analysts.
- Cash managers and cashiering supervisors.
- Finance managers and controllers with treasury duties.
- Accountants moving into treasury roles.
- Banking relationship and credit professionals.
- Consultants advising on treasury operations and policy.

Treasury Management Course Outlines

Day 1: The Treasury Function and Governance

- Treasury scope: cash, funding, risk, and banking relationships.
- Treasury structure, roles, and reporting lines.
- Governance, treasury policy, and delegated authority.
- Treasury committee and approval limits.
- Segregation of duties and authorisation controls.
- Bank relationship strategy and account rationalisation.
- Case discussion: a treasury process with no clear owner.

Day 2: Cash Management and Forecasting

- Cash positioning and daily cash concentration.



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- Cash pooling, sweeps, and notional pooling.
- Payment systems, cut-off times, and value dating.
- Short, medium, and long-term cash flow forecasting.
- Forecast accuracy measurement and variance review.
- Minimum cash policy and buffer management.
- Exercise: preparing a rolling cash flow forecast.

Day 3: Banking, Investments, and Working Capital

- Bank account structures and mandate management.
- Bank fees, service levels, and relationship review.
- Short-term investment policy and permitted instruments.
- Money market instruments and counterparty selection.
- Working capital management: receivables, payables, inventory.
- Supply chain finance and receivables discounting basics.
- Workshop: reviewing a short-term investment policy.

Day 4: Funding, Debt, and Exposure Management

- Short and long-term funding instruments.
- Debt portfolio management and maturity matching.
- Covenants, documentation, and refinancing risk.
- Interest rate exposure and repricing gap basics.
- Currency exposure and hedging instruments overview.
- Funding mix decisions and cost of funding.
- Simulation: managing a funding and exposure decision.





Day 5: Controls, Reporting, and Treasury Performance

- Payment controls, dual authorisation, and fraud prevention.
- Bank reconciliation and confirmation procedures.
- Treasury KPIs and dashboard reporting.
- Cash and debt reporting to management and the board.
- Treasury systems, TMS basics, and automation.
- Audit readiness and lessons learned.
- Capstone: presenting an integrated treasury management plan.

Conclusion

By successfully completing Treasury Management, participants will gain a practical command of cash positioning, forecasting, banking and account management, short-term investment, funding and debt, exposure management, and treasury controls. They will acquire skills in cash flow forecasting, treasury policy application, banking relationship management, and treasury reporting that withstand audit and board review. Gentex Training Center designs the programme to help professionals run treasury operations with discipline.

FAQs

Q1 What is the "Treasury Management" course about?

It builds the practical skills finance professionals need to run a treasury function well. The course spans the treasury function and governance, cash management and forecasting, banking, investments and working capital, funding, debt and exposure management, and controls, reporting and treasury performance.



Q2 What are the key benefits of the "Treasury Management" course?

You gain a working method for managing cash, funding, and treasury risk. The course improves cash positioning and forecast accuracy, strengthens banking and investment decisions, sharpens funding and exposure judgement, and gives you treasury controls and reporting that withstand audit and board review.

Q3 What skills will I gain from the "Treasury Management" course?

You will develop four core skills: cash positioning and cash flow forecasting, banking and treasury policy application, short-term investment and funding management with exposure review, and treasury controls with KPIs and performance reporting.



Q4 What tools, methods, or standards are covered in the "Treasury Management" course?

The course covers treasury structure and reporting lines, treasury policy and delegated authority, treasury committee and approval limits, segregation of duties and authorisation controls, bank relationship strategy and account rationalisation, cash positioning and daily cash concentration, cash pooling and sweeps and notional pooling, payment systems and cut-off times and value dating, short, medium and long-term cash flow forecasting, forecast accuracy measurement, minimum cash policy and buffer management, bank account structures and mandate management, bank fees and service levels and relationship review, short-term investment policy and permitted instruments, money market instruments and counterparty selection, working capital management for receivables, payables and inventory, supply chain finance and receivables discounting, funding instruments and debt portfolio management, maturity matching and refinancing risk, covenants and funding documentation, interest rate exposure and repricing gap analysis, currency exposure and hedging instruments, cost of funding and funding mix decisions, payment controls and dual authorisation and fraud prevention, bank reconciliation and confirmation procedures, treasury KPIs and dashboard reporting, cash and debt reporting, treasury management systems (TMS) and automation, and audit readiness practices.

Q5 How is the "Treasury Management" course applied in real-world practice?

Participants apply it to real work such as producing a daily cash position, preparing a rolling cash flow forecast, rationalising bank accounts and mandates, reviewing a short-term investment policy, managing a debt maturity profile, preparing a treasury KPI dashboard, and presenting a cash and debt report to management. The same methods support bank negotiations and treasury audit preparation.