SUSTAINABLE PROCUREMENT



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Introduction

Sustainable Procurement examines how organizations embed environmental, social, and governance expectations into buying decisions. This Training Course covers sustainability strategy, supplier codes, due diligence, and performance measurement. Participants study ISO 20400, the UN Global Compact principles, GRI reporting, and ESG screening methods. Furthermore, the programme connects sustainability policy to sourcing practice through risk assessment labs and supplier evaluation exercises. As a result, delegates leave able to build responsible supply chains that meet regulatory demands, protect reputation, and still deliver commercial value.

Sustainable Procurement Course Objectives

- Define sustainable procurement and its role in ESG strategy.
- Apply ISO 20400 guidance to procurement policy and process.
- Identify environmental, social, and governance risks in supply chains.
- Build supplier codes of conduct and sustainability requirements.
- Conduct supplier due diligence, screening, and risk assessment.
- Integrate sustainability criteria into tender evaluation.
- Measure supplier sustainability performance through KPIs.
- Manage modern slavery, labour, and human rights exposure.
- Report sustainability outcomes using GRI and ESG frameworks.
- Drive supplier collaboration on emissions and circularity.

Course Methodology

- Interactive workshops using real supplier and category cases.
- Structured sustainability risk assessment exercises.
- Supplier code and tender criteria development labs.

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- ESG screening and due diligence simulation.
- Performance measurement and reporting workshops.
- Action planning that converts each session into a workplace commitment.

Who Should Take This Course

- Procurement and category managers.
- Sustainability and ESG officers.
- Supply chain and operations professionals.
- Compliance and risk managers.
- Supplier relationship and contract managers.
- Internal audit and assurance specialists.
- Professionals building responsible sourcing programmes.

Sustainable Procurement Course Outlines

Day 1: Sustainable Procurement Foundations

- Defining sustainability, ESG, and sustainable procurement.
- ISO 20400 guidance and its seven core subjects.
- The UN Global Compact and Sustainable Development Goals.
- Regulatory drivers and reporting obligations.
- Stakeholder expectations and reputation risk.
- The business case and cost of inaction.
- Building the sustainable procurement strategy and roadmap.

Day 2: Risk Assessment and Due Diligence

- Environmental risks: emissions, waste, water, and biodiversity.
- Social risks: labour, human rights, and modern slavery.
- Governance risks: corruption, sanctions, and data ethics.
- Country, category, and supplier risk screening.
- Due diligence processes and documentation.
- Conflict minerals and critical raw material traceability.
- Building the sustainability risk register.

Day 3: Supplier Codes, Standards, and Requirements

- Supplier codes of conduct: content and enforcement.
- ISO 14001, ISO 45001, and SA8000 alignment.
- Certifications, audits, and assurance evidence.
- Sustainability clauses in contracts and specifications.
- Human rights due diligence expectations.
- Sub-tier supplier visibility and controls.
- Communicating requirements to suppliers clearly.

Day 4: Sustainable Sourcing and Evaluation

- Embedding sustainability criteria in tenders.
- Weighted evaluation with sustainability scoring.
- Total cost of ownership including carbon and lifecycle cost.
- Whole-life costing and circular economy principles.
- Local sourcing, SMEs, and social value commitments.
- Supplier development and capability building.
- Innovation sourcing for lower-impact solutions.

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Day 5: Performance, Reporting, and Improvement

- Sustainability KPI frameworks and targets.
- Carbon accounting basics: Scope 1, 2, and 3.
- Supplier scorecards and sustainability reviews.
- GRI, CDP, and ESG reporting alignment.
- Verification, assurance, and audit readiness.
- Continuous improvement and corrective action.
- Personal action plan and professional commitment.

Conclusion

By successfully completing Sustainable Procurement, participants will have acquired a practical command of ESG risk assessment, supplier codes, due diligence, sustainable tender evaluation, and performance reporting. They will know how to embed sustainability requirements in contracts, measure supplier impact credibly, and align procurement with regulatory and stakeholder expectations. In addition, the course prepares delegates to drive supplier collaboration on emissions and circularity. As a result, they return to work ready to build supply chains that are responsible and commercially sound. Gentex Training Center delivers this Training Course with a practical, standards-based approach.

FAQs for the Sustainable Procurement course

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Q1 What is the "Sustainable Procurement" course about?

It is a five-day programme that explains how buying decisions can meet environmental, social, and governance expectations. It covers ESG risk assessment, supplier codes of conduct, due diligence, sustainability criteria in tenders, supplier performance measurement, carbon accounting basics, and ESG reporting.

Q2 What are the key benefits of the "Sustainable Procurement" course?

Participants gain the ability to identify and manage supply chain ESG risk, embed sustainability requirements in contracts and tenders, and measure supplier impact with credible indicators. They also learn to strengthen regulatory compliance, protect reputation, and align procurement with corporate sustainability targets.

Q3 What skills will I gain from the "Sustainable Procurement" course?

Sustainability risk assessment and ESG due diligence, supplier code and standard development, sustainable tender evaluation with lifecycle costing, and sustainability performance measurement with GRI and ESG reporting.

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Q4 What tools, methods, or standards are covered in the "Sustainable Procurement" course?

The course covers ISO 20400 sustainable procurement guidance, ISO 14001 environmental management, ISO 45001 occupational health and safety, SA8000 social accountability, the UN Global Compact and Sustainable Development Goals, supplier codes of conduct, due diligence and screening processes, conflict minerals and traceability checks, sustainability clauses in contracts, weighted evaluation with sustainability scoring, total cost of ownership including carbon and lifecycle cost, whole-life costing and circular economy principles, social value commitments, carbon accounting for Scope 1, 2 and 3 emissions, sustainability KPI frameworks, supplier sustainability scorecards, GRI and CDP reporting frameworks, and ESG verification and assurance methods.

Q5 How is the "Sustainable Procurement" course applied in real-world practice?

Delegates apply it through sustainability strategies, supplier codes, due diligence files, risk registers, tender documents with sustainability criteria, evaluation models, contract clauses, supplier scorecards, carbon inventories, corrective action plans, and ESG reports. They also use it to prepare suppliers for audits and to brief leadership on supply chain sustainability performance.