

# SUCCESSION PLANNING AND EXECUTIVE COACHING

Accra - Ghana  
18 - May 2026 - 22 - May 2026  
\$5,500

**GENTEX**<sup>®</sup>  
TRAINING CENTER



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## Introduction

Effective leadership continuity is essential for organizational sustainability and long-term success. Organizations that proactively prepare future leaders are better positioned to navigate change, maintain performance, and sustain competitive advantage. Succession planning and executive coaching are critical practices that support leadership development, talent retention, and strategic alignment.

This comprehensive training course offered by Gentex Training Center focuses on building structured succession frameworks while enhancing leadership capabilities through executive coaching. Participants will explore practical tools and techniques to identify high-potential employees, prepare them for future roles, and develop leadership competencies aligned with organizational goals.

Moreover, the course highlights how executive coaching can accelerate leadership effectiveness, improve decision-making, and strengthen organizational culture. Through a combination of theory and real-world application, participants will gain the knowledge needed to design and implement impactful succession strategies that ensure business continuity and leadership excellence.

## Succession Planning and Executive Coaching Course Objectives:

- Understand the strategic importance of succession planning in modern organizations
- Identify critical roles and assess talent readiness effectively
- Develop structured succession planning frameworks aligned with business goals
- Apply competency-based models to evaluate leadership potential
- Design individual development plans for high-potential employees
- Utilize executive coaching techniques to enhance leadership performance
- Improve communication, influence, and decision-making skills in leaders
- Foster a culture of continuous learning and leadership development



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- Integrate succession planning with organizational strategy and workforce planning
- Measure the effectiveness of leadership development and coaching initiatives

## Course Methodology:

This course uses interactive learning methods, including case studies, group discussions, real-life scenarios, and practical exercises. Participants will engage in coaching simulations and leadership development activities to ensure practical understanding and application.

## Who Should Take This Course:

This course is designed for professionals involved in leadership development and talent management, including:

- HR Managers and Talent Development Specialists
- Senior Executives and Department Heads
- Organizational Development Professionals
- Learning and Development Managers
- Business Leaders responsible for succession planning
- Professionals preparing for leadership roles

## Succession Planning and Executive Coaching Course Outlines:

### Day 1: Foundations of Succession Planning

- Understanding succession planning and its strategic value
- Aligning succession planning with organizational objectives
- Identifying critical roles and key positions



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- Talent mapping and workforce analysis
- Challenges and best practices in succession planning

## Day 2: Talent Identification and Development

- Identifying high-potential employees (HiPos)
- Competency frameworks and leadership models
- Performance vs. potential assessment tools
- Creating development pathways for future leaders
- Building leadership pipelines within organizations

## Day 3: Designing Succession Strategies

- Developing structured succession plans
- Risk management in leadership transitions
- Integrating succession planning with HR systems
- Monitoring and evaluating succession effectiveness
- Case studies on successful succession planning

## Day 4: Executive Coaching Fundamentals

- Introduction to executive coaching principles
- Role of coaching in leadership development
- Coaching models and frameworks
- Building trust and effective coaching relationships
- Communication and feedback techniques

## Day 5: Advanced Coaching and Implementation



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- Coaching for performance improvement and transformation
- Handling difficult coaching situations
- Measuring coaching outcomes and impact
- Integrating coaching into organizational culture
- Developing a personal action plan for implementation

## Conclusion

By successfully completing the Succession Planning and Executive Coaching course with Gentex Training Center, participants will gain the knowledge and practical skills needed to build strong leadership pipelines, implement effective succession strategies, and apply executive coaching techniques to enhance organizational performance and long-term sustainability.

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