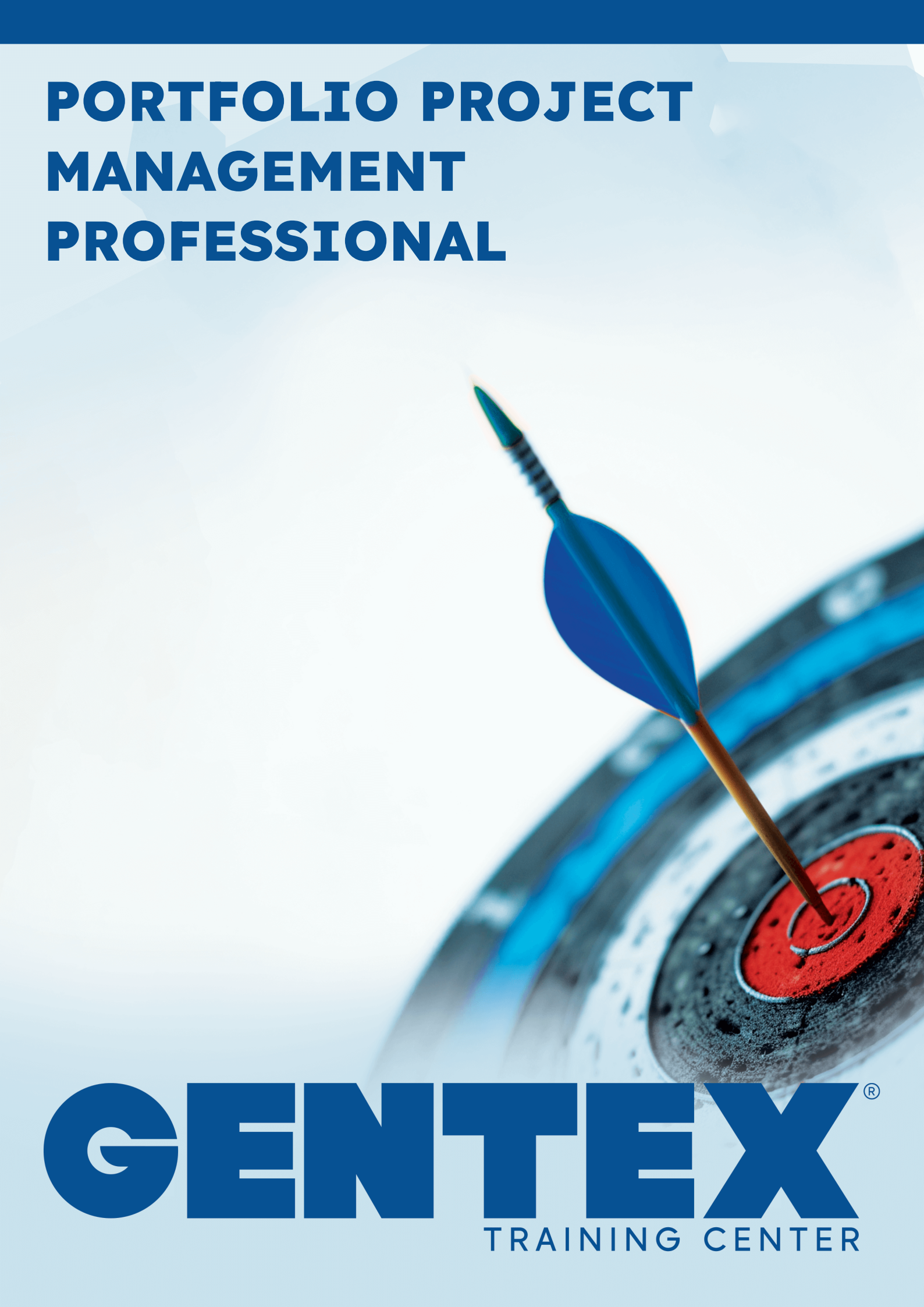
PORTFOLIO PROJECT MANAGEMENT PROFESSIONAL



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TRAINING CENTER

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Introduction

Portfolio Project Management Professional Training Course equips programme and portfolio professionals to manage a group of projects as one investment. Participants learn how strategy becomes a portfolio, how projects are prioritised and funded, and how delivery is governed across competing demands. The programme covers portfolio definition, prioritisation models, benefits management, governance, resource capacity planning and reporting to executives. Furthermore, it addresses risk at portfolio level, stage gates and the relationship with programme and project delivery methods. As a result, delegates can run a portfolio that delivers strategic objectives rather than a list of projects. Gentex Training Center delivers the programme through prioritisation workshops and portfolio case work.

Portfolio Project Management Professional Course Objectives

- Explain portfolio, programme and project management roles and relationships.
- Define a portfolio in line with strategy and organisational objectives.
- Apply prioritisation and scoring models to select and rank projects.
- Allocate resources and manage capacity across the portfolio.
- Apply benefits management, realisation and tracking practices.
- Design governance structures, stage gates and decision rights.
- Manage portfolio risk, dependencies and inter-project conflicts.
- Apply planning techniques including Gantt charts and critical path analysis.
- Monitor portfolio performance using earned value and KPI reporting.
- Present portfolio performance and rebalancing decisions to executives.

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Course Methodology

The course combines practical briefings with prioritisation workshops and portfolio case simulations. Participants build a prioritisation model, run a capacity exercise and prepare an executive portfolio report. In addition, structured peer review and group debate sharpen judgement, and each day closes with an applied portfolio task.

Who Should Take This Course

- Portfolio, programme and PMO managers and analysts.
- Project and programme managers moving into portfolio roles.
- Strategy, planning and transformation professionals.
- Finance and resource managers supporting portfolio decisions.
- Executives and steering committee members overseeing portfolios.
- Consultants and advisers supporting portfolio governance.

Portfolio Project Management Professional Course Outlines

Day 1: Portfolio, Programme and Project Relationships

- Definitions of portfolio, programme, project and operations management.
- How strategy translates into a portfolio of change initiatives.
- Roles of portfolio board, sponsor, programme and project manager.
- Portfolio management standards including MoP and PfMP concepts.
- Governance frameworks and decision rights.
- Organisational structures for portfolio delivery.

- Workshop: mapping a portfolio against strategic objectives.

Day 2: Prioritisation, Selection and Capacity Planning

- Prioritisation criteria: strategic fit, value, risk and effort.
- Scoring and weighting models for project selection.
- Forced ranking, bubble charts and multi-criteria analysis.
- Resource capacity, capability and demand modelling.
- Capacity constraints and trade-off decisions.
- Portfolio balancing across horizons and business units.
- Workshop: building a prioritisation model and ranking a project list.

Day 3: Benefits Management and Value Delivery

- Benefits identification, categorisation and ownership.
- Benefits realisation planning and dependency mapping.
- Business case development and value measurement.
- Tracking benefits against the case after delivery.
- Earned value management and performance measurement.
- Handling benefits that fail to materialise.
- Workshop: preparing a benefits realisation plan for a programme.

Day 4: Governance, Risk and Dependencies

- Portfolio governance structures and stage gate reviews.
- Assurance, audit and independent review arrangements.
- Portfolio risk management and aggregation of project risk.
- Dependency mapping and inter-project conflict resolution.

- Change control and scope management at portfolio level.
- Reporting standards and escalation protocols.
- Workshop: designing a governance and stage gate framework.

Day 5: Performance Reporting and Portfolio Rebalancing

- Key performance indicators for portfolio health.
- Dashboards, reporting packs and executive summaries.
- Rebalancing the portfolio in response to change.
- Stopping, deferring and rescoping initiatives.
- Stakeholder communication and expectation management.
- Building a portfolio management improvement roadmap.
- Workshop: presenting a portfolio performance review before an executive panel.

Conclusion

By successfully completing Portfolio Project Management Professional Training Course, participants will have acquired the knowledge to manage a portfolio of projects as a single investment. They will understand strategy alignment, prioritisation, capacity planning, benefits management, governance and performance reporting, and they will know how to rebalance a portfolio with evidence. As a result, delegates improve strategic delivery and resource use. Gentex Training Center builds the programme around current portfolio management practice.

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FAQs for the Portfolio Project Management Professional course

Q1 What is the "Portfolio Project Management Professional" course about?

It covers how a group of projects is managed as one portfolio. You learn portfolio definition, prioritisation and scoring models, capacity planning, benefits management, governance, risk and performance reporting, with practical prioritisation and case work.

Q2 What are the key benefits of the "Portfolio Project Management Professional" course?

You gain a disciplined route from strategy to funded delivery rather than accumulating projects. You also improve resource allocation, stop poor initiatives earlier, strengthen governance and stage gates, and report portfolio health to executives with clear indicators.

Q3 What skills will I gain from the "Portfolio Project Management Professional" course?

You will gain portfolio definition and strategy alignment, prioritisation and capacity planning, benefits management and value tracking, and portfolio governance, risk and performance reporting.

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Q4 What tools, methods, or standards are covered in the "Portfolio Project Management Professional" course?

The course covers portfolio management concepts aligned with MoP and PfMP practice, multi-criteria scoring and forced ranking for prioritisation, bubble charts and portfolio balancing, resource capacity and demand modelling, benefits realisation planning and dependency mapping, business case development, earned value management, stage gate and assurance review frameworks, portfolio risk aggregation, Gantt charts and critical path analysis, and KPI dashboard reporting.

Q5 How is the "Portfolio Project Management Professional" course applied in real-world practice?

Graduates apply it to define and refresh organisational portfolios, score and rank project proposals, allocate limited resources across competing demands, prepare and track benefits realisation plans, run stage gate and assurance reviews, aggregate portfolio risk, and present rebalancing recommendations to executives and steering committees.