MODULE IN LITIGATION



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TRAINING CENTER

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Introduction

Module in Litigation examines how civil and commercial disputes move through the courts from first instruction to enforcement. This Training Course covers pleadings, case management, evidence, trial preparation, and appeal routes. Participants study jurisdiction, limitation periods, disclosure duties, and settlement practice. Furthermore, the programme connects procedural rules to case strategy through drafting labs and hearing simulations. As a result, delegates leave able to run litigation files methodically and present their client's case with conviction.

Module in Litigation Course Objectives

- Define the litigation process from instruction to enforcement.
- Apply jurisdiction, venue, and limitation rules correctly.
- Draft pleadings, statements of case, and defences.
- Manage case preparation, timelines, and procedural deadlines.
- Build evidence files, witness lists, and exhibit schedules.
- Apply disclosure and document production obligations.
- Prepare witnesses and clients for examination and cross-examination.
- Handle interlocutory applications, security, and interim relief.
- Negotiate settlements and document consent terms properly.
- Manage costs, enforcement, and appeal decisions.

Course Methodology

- Interactive workshops using real litigation files and judgments.
- Structured pleading and submission drafting labs.
- Case management and timeline planning exercises.
- Guided review of evidence bundles and disclosure schedules.

- Role-play of examination, cross-examination, and settlement talks.
- Action planning that converts each session into a workplace commitment.

Who Should Take This Course

- Litigation lawyers and advocates.
- In-house counsel managing disputes.
- Paralegals and litigation support staff.
- Claims and recovery specialists.
- Prosecutors and government legal officers.
- Court and case management officers.
- Compliance and regulatory enforcement staff.

Module in Litigation Course Outlines

Day 1: Litigation Framework and Case Initiation

- Court structure, hierarchy, and jurisdiction rules.
- Choosing the forum and managing parallel proceedings.
- Limitation periods, time bars, and limitation issues.
- Pre-action protocols, notices, and letters of demand.
- Standing, capacity, and party identification.
- Case assessment, merits review, and cost-benefit analysis.
- Building the litigation file and instruction record.

Day 2: Pleadings and Statements of Case

- Structure of statements of claim and particulars.

- Drafting defences, counterclaims, and replies.
- Clarity, materiality, and avoiding unnecessary detail.
- Amendments to pleadings and their limits.
- Requests for further information.
- Summary judgment and striking out applications.
- Case theory and the pleading strategy link.

Day 3: Case Management, Interim Applications, and Evidence

- Case management conferences and timetable orders.
- Interlocutory applications, injunctions, and freezing orders.
- Security for costs and interim payments.
- Disclosure duties and document production standards.
- Privilege, confidentiality, and without-prejudice protection.
- Expert evidence and report commissioning.
- Evidence bundles, exhibit schedules, and hearing files.

Day 4: Trial Preparation and Advocacy

- Building the case theory and argument structure.
- Witness preparation, statements, and examination techniques.
- Cross-examination strategy and challenging evidence.
- Opening statements, submissions, and closing arguments.
- Managing documents and electronic evidence at hearing.
- Dealing with adverse rulings and procedural setbacks.
- Courtroom conduct and professional etiquette.

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Day 5: Settlement, Costs, Enforcement, and Appeals

- Settlement negotiation and Calderbank offers.
- Consent orders, Tomlin orders, and settlement agreements.
- Costs rules, taxation, and cost budgeting.
- Enforcement of judgments and asset tracing basics.
- Appeal grounds, time limits, and permission requirements.
- Stay of execution and security pending appeal.
- Personal action plan and continuous improvement.

Conclusion

By successfully completing Module in Litigation, participants will have acquired a practical command of pleadings, case management, evidence handling, trial preparation, and enforcement. They will know how to build a litigation file methodically, prepare witnesses and documents, and negotiate or enforce outcomes properly. In addition, the course prepares delegates to advise clients on settlement and appeal decisions. As a result, they return to work ready to conduct litigation with confidence and control. Gentex Training Center delivers this Training Course with a practical, standards-based approach.

FAQs for the Module in Litigation course

Q1 What is the "Module in Litigation" course about?

It is a five-day programme that explains how civil and commercial disputes proceed through the courts. It covers jurisdiction and limitation, pleadings, case management, interim applications, evidence and disclosure, trial preparation, settlement, costs, enforcement, and appeals.

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Q2 What are the key benefits of the "Module in Litigation" course?

Participants gain the ability to run litigation files methodically, draft pleadings that define the issues clearly, and prepare evidence and witnesses to withstand cross-examination. They also learn to negotiate settlements properly and to advise on enforcement and appeal decisions.

Q3 What skills will I gain from the "Module in Litigation" course?

Litigation case assessment with jurisdiction and limitation analysis, pleading and submission drafting, case management with evidence and disclosure control, and trial preparation with settlement, costs, and enforcement management.

Q4 What tools, methods, or standards are covered in the "Module in Litigation" course?

The course covers court hierarchy and jurisdiction rules, limitation periods and time bars, pre-action protocols and letters of demand, statements of claim and defence structures, requests for further information, summary judgment and striking out applications, case management conference orders, interim injunctions and freezing orders, security for costs applications, disclosure and document production standards, legal professional privilege and without-prejudice protection, expert evidence commissioning, evidence bundles and exhibit schedules, Calderbank and Part 36 settlement offers, consent and Tomlin orders, costs taxation and budgeting rules, and appeal permission and stay of execution procedures.

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Q5 How is the "Module in Litigation" course applied in real-world practice?

Delegates apply it through case assessments, statements of case and defences, case management plans, interim applications, disclosure schedules, evidence bundles, witness statements, opening and closing submissions, settlement offers, consent orders, costs schedules, enforcement applications, and appeal notices. They also use it to brief clients on prospects and to manage litigation budgets.