

LEADERSHIP DEVELOPMENT FOR FACILITY MANAGERS



GENTEX[®]
TRAINING CENTER



Introduction

In today's dynamic business landscape, facility managers play a crucial role in leading and motivating their teams to achieve organizational goals. This intensive five-day program, offered by Gentex Training Center, equips facility managers with the essential knowledge and practical skills to become effective leaders. Through a comprehensive exploration of key leadership principles, communication strategies, and team development techniques, participants gain the ability to inspire their staff, foster collaboration, and navigate the complexities of facility management with confidence.

Leadership Development for Facility Managers Course Objectives:

- Develop a strong understanding of core leadership principles and their application in facility management.
- Master effective communication techniques for clear and concise message delivery.
- Enhance interpersonal skills to build trust, rapport, and foster a positive team environment.
- Cultivate a coaching and mentoring approach to empower and develop team members.
- Learn to effectively delegate tasks, provide constructive feedback, and manage conflict constructively.
- Foster a culture of accountability and ownership within the facility management team.
- Develop strong decision-making skills and problem-solving strategies for facility-related challenges.
- Understand and leverage the power of emotional intelligence in leadership.
- Motivate and inspire facility staff to achieve peak performance.



Course Methodology

This interactive program utilizes a participant-centric approach that blends lectures, real-world case studies, group discussions, and practical exercises. Participants actively engage in leadership simulations, communication workshops, and team-building activities. Through collaborative learning and expert guidance from experienced instructors, participants refine their communication skills, build confidence in their leadership abilities, and gain valuable insights into effectively leading their facility management teams.

Who Should Take This Course

- Facility managers seeking to enhance their leadership skills and influence.
- Assistant facility managers aspiring to leadership roles.
- Facility management professionals interested in improving their team management capabilities.
- Anyone looking to develop the essential skills to become a successful leader in the facility management industry.

Leadership Development for Facility Managers Course Outline:

Day 1: The Foundations of Effective Leadership

- Defining Leadership Styles and Identifying Your Strengths
- Building Trust and Fostering a Positive Work Environment
- Understanding Emotional Intelligence and its Impact on Leadership



Day 2: Communication Skills for Leaders

- Mastering Effective Communication Techniques (Verbal, Written, Nonverbal)
- Active Listening Skills and Providing Constructive Feedback
- Delivering Clear and Concise Instructions and Delegating Tasks Effectively

Day 3: Team Development and Building High-Performing Teams

- Understanding Team Dynamics and Stages of Team Development
- Strategies for Effective Team Building and Collaboration
- Fostering a Culture of Accountability and Ownership

Day 4: Motivation & Coaching: Empowering Your Team

- Understanding Motivational Theories and Techniques
- Developing Strong Coaching Skills and Mentoring Your Team Members
- Effective Conflict Management Strategies for Facility Management Teams

Day 5: Leading Change and Decision-Making for Facility Managers

- Leading Through Change Initiatives within the Facility Environment
- Developing Strong Decision-Making Skills and Problem-Solving Strategies
- Effective Delegation and Time Management for Facility Leaders

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GENTEX Training Center LLC | Orlando - FL, USA
Info@gentextraining.com



Conclusion

By successfully completing this comprehensive program offered by Gentex Training Center, participants will have gained the knowledge, skills, and confidence to lead their facility management teams with purpose and effectiveness. They will be equipped to inspire and motivate their staff, navigate complex challenges, and foster a positive work environment that drives success for both the team and the organization.

