

HIGH IMPACT LEADERSHIP FOR TWO-DAYS



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TRAINING CENTER



Introduction

High Impact Leadership For Two-days delivers the essentials of high-impact leadership in a concentrated format designed for intensive delivery. Leaders rarely lack effort; they lack concentration of effort on the few actions that move results most. This High Impact Leadership For Two-days Training Course builds that focus quickly and practically. Participants examine priority selection, decision quality, influence, impactful communication, and delegation. Furthermore, the course covers the Eisenhower matrix, the pyramid principle, Cialdini's influence principles, OKRs, and the GROW and SBI models. It also addresses protecting focus from constant interruption. As a result, participants leave able to identify where their effort creates the greatest return and act on it immediately.

High Impact Leadership For Two-days Course Objectives

- Identify high-impact priorities using impact and effort criteria.
- Apply the Eisenhower matrix and time-blocking to protect focus.
- Set direction with OKRs and measurable success criteria.
- Influence stakeholders ethically using Cialdini's principles.
- Communicate with impact using the pyramid principle.
- Make decisions with structured option analysis and decision matrices.
- Delegate using the five levels of delegation.
- Coach team members with the GROW model.
- Deliver feedback with the SBI model.
- Measure personal and team impact with credible indicators.

Course Methodology

The course applies interactive, practice-based methods:



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- Facilitated workshops on real leadership impact challenges.
- Role-play of influence, communication, and feedback conversations.
- Case studies of high-impact and low-impact leadership.
- Self-assessment of focus, influence, and decision habits.
- Group exercises on prioritisation and impact measurement.
- Action planning that converts each technique into a daily leadership routine.

Who Should Take This Course

- Managers, supervisors, and team leaders.
- Mid-level managers and department heads.
- Project and program managers.
- Senior specialists moving into leadership.
- HR and organizational development professionals.
- Professionals seeking to increase leadership influence quickly.

High Impact Leadership For Two-days Course Outlines

Day 1: High-Impact Focus and Decisions

- Defining impact and distinguishing it from activity.
- Applying the Eisenhower matrix to urgent and important work.
- Prioritising with impact, effort, and strategic fit criteria.
- Using time-blocking and focus protection techniques.
- Setting OKRs with measurable success criteria.
- Applying the decision quality framework to key choices.
- Building a personal priority and decision system.





Day 2: Influence, Communication, and Delegation

- Applying Cialdini's principles of influence ethically.
- Mapping stakeholders with powerinterest analysis.
- Structuring messages with the pyramid principle.
- Delegating using the five levels of delegation.
- Coaching with the GROW model.
- Delivering feedback with the SBI model.
- Building a delegation and follow-up routine.

Day 3: Teams, Accountability, and Execution

- Setting expectations with SMART goals and clear standards.
- Holding people accountable without micromanagement.
- Building high-performing teams with clear roles.
- Reviewing performance with practical indicators.
- Managing workload, interruptions, and competing demands.
- Leading small changes with clear communication.
- Designing a weekly execution routine.

Day 4: Communication Impact and Stakeholder Buy-In

- Communicating vision, direction, and change convincingly.
- Handling resistance and difficult stakeholders.
- Building credibility through consistency and results.
- Organising briefings that produce decisions.
- Reinforcing messages through repetition and channels.

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- Tracking commitments made to stakeholders.
- Building a stakeholder communication plan.

Day 5: Sustaining Impact and Measurement

- Managing energy, focus, and personal performance.
- Measuring impact with leading and lagging indicators.
- Building visibility for results with senior stakeholders.
- Avoiding overcommitment and protecting strategic focus.
- Reviewing impact with reflection and honest feedback.
- Building a peer accountability structure.
- Finalizing a personal high impact leadership action plan.

Conclusion

By successfully completing High Impact Leadership For Two-days, participants will have acquired practical knowledge of priority focus, decision quality, influence, impactful communication, delegation, and impact measurement. They will have gained skills in high-impact prioritisation, stakeholder influence and communication, delegation and accountability, and impact measurement, plus a personal action plan. Gentex Training Center designed this program to help leaders concentrate effort where it produces the greatest return.

FAQs





Q1 What is the "High Impact Leadership For Two-days" course about?

It delivers the essentials of high-impact leadership in a concentrated format. Participants study prioritisation, decision quality, influence, impactful communication, delegation, accountability, and measuring leadership impact.

Q2 What are the key benefits of the "High Impact Leadership For Two-days" course?

Participants gain sharper focus, stronger stakeholder influence, and clearer evidence of their contribution. Teams also receive better direction and feedback, and organisations benefit from leaders who concentrate effort where it produces the greatest return.

Q3 What skills will I gain from the "High Impact Leadership For Two-days" course?

You will develop four core skills: high-impact prioritisation and decision-making, stakeholder influence and communication, delegation and accountability management, and impact measurement.

Q4 What tools, methods, or standards are covered in the "High Impact Leadership For Two-days" course?

The course covers the Eisenhower matrix, impact effort prioritisation, time-blocking, OKRs, the decision quality framework, decision matrices, Cialdini's principles of influence, power interest stakeholder mapping, the pyramid principle, the five levels of delegation, SMART goals, the GROW coaching model, the SBI feedback model, and leading and lagging indicators.



Q5 How is the "High Impact Leadership For Two-days" course applied in real-world practice?

Participants apply the methods to live leadership tasks, such as cutting a workload to high-impact priorities, setting quarterly OKRs, preparing an influential stakeholder message, delegating a major task, and reviewing impact with their manager. Each module ends with an action commitment, so learning transfers directly into daily leadership.